

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room**

**June 9, 2014**

**7:30 p.m.**

**Agenda**



I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***
- D. ***Student Recognition-PMEA & Special Olympics***

II. APPROVAL OF MINUTES OF MAY 27, 2014

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High School..... Mr. Jason Lilly  
Middle School ..... Dr. Edward Donahue  
Intermediate School ..... Mrs. Sean McGinty  
Elementary Schools ..... Mrs. Carol Mickley**

B. *Blackboard Agreement Renewal*

**The Administration recommends approval of the renewal agreement for School World Multi-Media Connect, Staff Connect, and Student Connect services at an annual cost of \$7,732.44 for the term July 1, 2014 and ending June 30, 2015.  
(V, B)**

C. *Bucks County Intermediate Unit #22 Agreement 2013-2014*

**The Administration recommends approval of the 2013-2014 tuition agreement between Bucks County Intermediate Unit #22 and the Southern Lehigh School District for student #061401. (V, C)**

D. *Transportation of School Pupils for SarCare, Inc. Agreement*

**The Administration recommends approval of the contract for the Transportation of School Pupils for SarCare, Inc. for summer 2014 ESY services (June 30, 2014 through July 31, 2014) for student #061402 at the rate of \$30 per day for transportation and \$20 per day for personal care assistance. The total amount to be paid shall not exceed \$1780. (V, D)**

E. *CLIU 2014-2015 Facilities Plan Committee Report and Resolution*

**The Administration recommends approval of the CLIU#21 2014-2015 Facilities Plan Committee Report Resolution. (V, E)**

F. *Sweet, Stevens, Katz and Williams Legal Services Consultation Agreement*

**The Administration recommends the approval of the Sweet, Stevens, Katz and Williams Legal Services Consultation Agreement for the 2014-2015 school year. (V, F)**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid as of June 9, 2014. (VI, A)

B. *Final Adoption of 2014-2015 General Fund Budget*

**The Administration will present the PDE-2028, Final General Fund Budget, for 2014-2015 and ask the Board to take the following actions:**

- 1. Final Adoption of Budget (VI, B-1) (Budget Adoption)**
- 2. Levying of Millage (VI, B-2)**
- 3. Levying of Various Act 511 Taxes (VI, B-3)**

C. *Approval of Fund Balance Designations*

**The Administration recommends approval of the Fund Balance Designations for the Fiscal Year July 1, 2014 – June 30, 2015 (VI, C)**

D. *Approval of Depositories and Investment of District Funds*

**The Administration recommends approval of the attached resolution concerning the designation of depositories and the investment of District funds for 2014-2015. (VI, D)**

E. *Student Accident and Athletic Insurance*

**The Administration recommends renewing the District's existing student accident and athletic insurance for 2014-2015 through First National Insurance Agency, LLC of Sunbury, PA, as summarized below. The policy is administered by American Management Advisors of Langhorne, PA and underwritten by ACE American Insurance Company, Philadelphia, PA. (VI, E)**

- **Interscholastic Sports, Intramurals, and Club Sports - Annual premium of \$9,000, paid by the School District, represents a 14% increase from the prior year**
- **Voluntary Student Accident Coverage, School Time Only - \$30/year, paid by parents, unchanged from prior year**
- **Voluntary Student Accident Coverage, 24-Hour Coverage - \$116/year, paid by parents, unchanged from prior year**
- **Voluntary Student Accident Coverage, 24-Hour Coverage - \$116/year, paid by parents, unchanged from prior year**

F. *School Tax Refund Requests*

**The Administration recommends approval to issue the following school property tax refunds per attachment: (VI, F)**

- Saucon Creek Golf, LP - \$9,129.78
- Alan Troutman - \$1,253.21
- Jacrory LP - \$1,205.01
- Cory J & Torrie L Kline - \$1,313.46
- Joshua J & Christian L Wagner - \$367.53
- Michael & Erica Balco - \$588.95
- Thomas L Santee - \$73.81
- Michael & William J Welz - \$73.06
- Thomas P Williams Sr - \$59.40
- Haley & In Bae Park - \$57.99
- Casa Cavallino LTD - \$55.73
- Brian & Eileen McIntosh - \$225.94
- Syed & Ruhi Subzposh - \$950.45
- Alan Troutman - \$581.42
- Suihua & Luhuai Zhao - \$206.36
- Katy Zhao - \$167.19
- Luhuai & Suihua Liu - \$420.25
- Joseph G Funk Jr & M M Rev Liv Trust - \$271.13
- Kenneth & Brenda Rohrbach - \$1,037.75
- Sally Moyer-Sinclair - \$522.67
- Wells Fargo Bank NA - \$584.43

VII. SUPPORT SERVICES

A. *New Elementary School-Construction Management Services*

**The Administration recommends acceptance of the New Elementary School Construction Management Services Contract with D'Huy Engineering, Inc., One East Broad Street, Suite 310, Bethlehem, PA. Award of the project was made to D'Huy Engineering, Inc., during the May 27, 2014 School Board meeting. (VII, A)**

B. *New Elementary School-Geotechnical Services*

**The Administration requests approval to proceed with Geotechnical Services for the New Elementary School in advance of School Board approval of the successful Engineer at the July 14, 2014 School Board meeting (*pending solicitor approval of contract language*). (VI, B)**

C. *New Elementary School-Site Survey Services*

**The Administration requests approval to proceed with Site Survey Services for the New Elementary School in advance of School Board approval of the successful Engineer at the July 14, 2014 School Board meeting (*pending solicitor approval of contract language*). (VI, C)**

D. *New Elementary School-Alternative and Clean Energy Grant*

**The Administration recommends approval of the resolution for submission of the Alternative and Clean Energy Grant of up to \$2 million from the Commonwealth Financing Authority to be used for the New Elementary School Project. (VI, D)**

- E. *New Elementary School-Authorization for D'Huy Engineering to Prepare and Submit Alternative and Clean Energy Grant*

**The Administration recommends authorization for D'Huy Engineering to prepare and submit an application to the Pennsylvania Department of Community and Economic Development for up to a \$2 million Alternative and Clean Energy Grant for the New Elementary School in accordance with the amendment for additional services (*pending solicitor's review.*) (VI, E)**

- F. *Liberty Bell Paving Improvement Project*

**The Administration recommends award of the Liberty Bell Paving Improvement Project to Livengood Excavators, Inc., 4661 Lehigh Drive, Walnutport, PA 18088 for the base bid amount of \$121,314.77 plus an unsuitable soil allowance of \$1,860. Final award is pending engineer's review of bid submission, references and qualifications. (VI, F)**

## VIII. PERSONNEL

- A. *Certificated Staff*

- B. *Noncertificated Staff*

1. *Technology Department Externships*

\*The Administration recommends approval of externships for Collin Yaindl and Cory Shellhamer under the supervision of Mr. Erik Malmberg, Coordinator of Network and Information Services (*pending receipt of required documentation*). Mr. Yaindl and Mr. Shellhamer will be completing requirements for Lincoln Technical School, beginning June 23, 2014 through the summer of 2014.

2. *Seasonal Employees (New)*

\*The Administration recommends approval of the following new seasonal employees (*pending receipt of required documentation*) for June 1, 2014 through May 31, 2015 at a rate of \$7.25 per hour: (VIII, B-2)

Hanna Dorsey

Therese Gulla

Beth Inniss

Kylie Leavens

Adam Leferovich

Daniel Perrelli

Tyler Pickell

Hanna Salamon

Katrina Salamon

Robyn Somers

3. *Seasonal Employees (New)*

\*The Administration recommends approval of the following new seasonal employees for June 1, 2014 through May 31, 2015 at a rate of \$8.25 per hour (*pending receipt of required documentation*): (VIII, B-3)

Peter Dex

Thomas Dex

Shawn Fassl

Joseph Funk

Douglas Krupa

Dylan Sheaffer

4. *Seasonal Employees (Existing District Staff)*

\*The Administration recommends approval of the following returning existing district staff as seasonal employees for June 1, 2014 through May 31, 2015 at a rate of \$8.25 per hour:

Margie Bachman

Kendra Beltz

Ruth Berghold

Charise Grube

Lori Michael

Lynn Yost

5. *Seasonal Employees (Returning)*

\*The Administration recommends approval of the following returning seasonal employees (*pending receipt of required documentation*) for June 1, 2014 through May 31, 2015 at a rate of \$8.25 per hour (\$7.25 per hour for ages 16-18\*\*):

Tiffany Billiard

Denis Connelly

Wesley Flack

Julie Gordon

Matthew Guro

Matthew Kee

Alexander Knapp\*\*

Jason Labbiento\*\*

Justin Lee

Christopher McCarthy

Andrej Quatrone

Timothy Senters

6. *Retirement*

\*The Administration recommends accepting the retirement of William Becker, Custodian, Southern Lehigh High School, effective June 30, 2014. Mr. Becker has been a district employee for 11 years.

C. *Extra-Compensatory*

1. *2014 Liberty Trail Staff (Supplemental Licensed Nurse)*

\*The Administration recommends approval of Kathy Allwein, Supplemental Licensed Nurse, for the Liberty Trail Program scheduled June 23 through July 11, 2014. The hourly rate for the Supplemental Licensed Nurse position is \$20.00 through June 30, 2014 with an increase to \$20.40 effective July 1, 2014.

2. *2014-2015 PEAK Program Staff*

\*The Administration recommends approval of the following PEAK Program Staff for the 2014-2015 school year, at the intramural rate of \$51.57\*\* per session (\*\**This is the 2013-2014 rate and the 2014-2015 rate will be determined after the start of the 2014-2015 school year*):

Brett Assise

Alison Bauer

Nancy Beitler

Anita Benedix

Anne Cooper

Holly Emmert

Lorraine Frasch

Elissa Gruber

Devon Hagy

Stephanie Kerrick

Susan MacIntyre

David Marchek

Ronnette Mays

John McDonald

Tara McGinniss

Michael Pauling

Erica Rich

Corry Robbins

Francisco Rodriguez

Christopher Strobl

Heather Toto

Tara Walter

Donald West, Jr.

Lynn Yocum

2. *2014-2015 Dance Chaperones*

The Administration recommends approval of the following Dance Chaperones for the 2014-2015 school year, at \$46.62 per event:

Brett Assise

Anita Benedix

Anne Cooper  
Lorraine Frasch  
Elissa Gruber  
Devon Hagy  
David Marchek  
Susan MacIntyre  
Ronnette Mayes  
John McDonald  
Tara McGinnis  
Michael Pauling  
Erica Rich  
Michelle Riley  
Corry Robbins  
Francisco Rodriguez  
Christopher Strobl  
Heather Toto  
Tara Walter  
Donald West, Jr.  
Lynn Yocum

3. *2014-2015 Subject Area Leaders*

The Administration recommends approval of the following Subject Area Leaders for the 2014-2015 school year. Actual stipends will not be known until the 2014-2015 school year begins. Stipends listed are those of 2013-2014 as noted in the Collective Bargaining Agreement:

<u>Pamela Kuntzman</u>	Language Arts, K-6	\$1700**
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<u>Erica Filbert</u>	Language Arts, K-6	\$1700**
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*\*\*Shared position and total stipend of \$3400.*

<u>Heather Toto</u>	Language Arts, 7-8	\$2943
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<u>Jeffrey Hershey</u>	Language Arts, 9-12	\$3400
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<u>Danielle DeAngelo</u>	Mathematics, K-6	\$1700**
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<u>Jeffrey Deutsch</u>	Mathematics, K-6	\$1700**
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*\*\*Shared position and total stipend of \$3400.*

<u>Christopher Strobl</u>	Mathematics, 7-8	\$2943
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<u>Ryan Haupt</u>	Mathematics, 9-12	\$1700**
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<u>Justina Viola</u>	Mathematics, 9-12	\$1700**
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*\*\*Shared position and total stipend of \$3400.*

<u>Angela Fulmer</u>	Social Studies, K-6	\$1471.50**
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<u>Maria Ramunni</u>	Social Studies, K-6	\$1471.50**
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*\*\*Shared position and total stipend of \$2943.*

<u>Anita Benedix</u>	Social Studies, 7-8	\$2371
<u>Thomas Beaupre</u>	Social Studies, 9-12	\$2943
<u>David Kohler</u>	Science, K-6	\$1471.50**
<u>Nicole Weaver</u>	Science, K-6	\$1471.50**
<i>**Shared position and total stipend of \$2943.</i>		
<u>David Marchek</u>	Science, 7-8	\$2371
<u>Richard Dreves</u>	Science, 9-12***	\$3400
<i>***Plus an additional stipend of \$500 per year.</i>		
<u>Joann Peralta</u>	Business/Computer, K-12	\$1700**
<u>Bonnie Organski</u>	Business/Computer, K-12	\$1700**
<i>**Shared position and total stipend of \$3400.</i>		
<u>Douglas Bolasky</u>	Music, K-12	\$3400
<u>Joan Imms-Geiser</u>	World Language, K-12	\$3400
<u>Stephanie Donald</u>	Art, K-12***	\$1133.33**
<u>Lynn Yocum</u>	Art, K-12	\$1133.33**
<u>Marilyn Hower</u>	Art, K-12	\$1133.33**
<i>**Shared position and total stipend of \$3400.</i>		
<i>***Plus an additional stipend of \$500 per year.</i>		
<u>Megan Dellegrotti</u>	Physical Ed/Health	\$1700**
<u>Dianna Riegel</u>	Physical Ed//Health	\$1700**
<i>**Shared position and total stipend of \$3400.</i>		
<u>Robert Gaugler</u>	Technology Education, K-12	\$3400
<u>Heidi Schiavone</u>	Library K-12	\$2371
<u>Linda Gross</u>	Family Consumer Science	\$2943
<u>Kate Wechtler</u>	Special Education, K-6	\$2267
<u>Patricia Schultheis</u>	Special Education, 7-8	\$2267
<u>Caryn Bronfenbrenner</u>	Special Education, 9-12	\$3022
<u>Merrilyn Pysher</u>	Health Services, K-12	\$2449
<u>Tamme Westbrook</u>	Guidance Area, 9-12	\$2519

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report ..... Dr. Christman (IX, B)

X. OLD BUSINESS

- A. Second and Final Reading of Revised Policy

**The Administration recommends a second and final reading of the following revised policy: (X, A)**

**#210 Pupils: *Use of Medications***



## XI. NEW BUSINESS

A. Director of Business Services Employment Agreement

**The Board will take action on a proposed employment agreement with Mr. Jeremy Melber, Director of Business Services, for the term July 1, 2014 through June 30, 2017. (XI, A)**

B. Classified Employee Group Increases

**The Board will take action on increases for classified employees effective July 1, 2014 according to the attached. (XI, B)**

## XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

## XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Curriculum Writing Agreement

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, B)

## XIV. VISITORS' COMMENTS

## XV. EXECUTIVE SESSION

## XVI. OPEN SESSION

## XVII. ADJOURNMENT